



UTKAL UNIVERSITY
VANI VIHAR: BHUBANESWAR-751004
E-Mail: coe@utkaluniversity.ac.in

IMPORTANT NOTIFICATION

No.EC-III/101(Pt.)/ 11736

/2023

Date: 28.06.2023

It is information of all concerned that, the soft copy of Grade Sheet-cum-Provisional Certificate of passed out students of U.G. (Arts/Science/Commerce) final Examinations 2023 (2020 A.B.) have already been sent to the colleges.

The above Grade Sheet-cum-Provisional certificate will be used by the students for **admission purposes** and can be verified online by scanning the QR Code.

As there is digital signature of Controller of Examinations in the body of the certificate, Principals are requested to put their signature with office seal after downloading the same from UUeMS Portal before issuing them to the concerned students.

For those students, where **DSE Papers title were wrongly entered** (if any) at the grade sheet, they are directed to inform their Principal and the Principals are requested to inform the same through e-mail to the undersigned and UUeMS Portal within 15 days from the date of publication of the 6th semester examination-2023 result for rectification of the same.

Further, all the Principals are requested, to attend the complained regarding **re-addition/photocopy of answer script required by the students**. They have to apply at their college concerned and the college concerned will submit the consolidated list along with the B.D. to the undersigned within 15 days from the date of publication of the 6th semester examination-2023 results. (Please refer Notification No.EC-II/III/7596/2023, dated 10.04.2023) After 15 days the re-addition of mark will not be entered.

Individual application from the students in this regarding will not be entertained.

Controller of Examinations

Memo No. ^{EC}Exams. III/101(Pt.)/ 11737 /2023

Date: 28.06.2023

Copy forwarded to:

1. The Principals/Director of all +3 Degree Colleges affiliated under Utkal University, Bhubaneswar;
2. The Director, D.D.C.E., Utkal University, VaniVihar, Bhubaneswar;
3. The Programmer, UUeMS, DDCE, Utkal University;
for information and necessary action.

Controller of Examinations



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NOTIFICATION

No.EC-II/III/ 7596 /2023

Date: 10/04/2023

It is information of all concerned that as per the regulation framed under New Model Syllabus -2019 of +3 Degree Courses, the following guidelines for Re-Addition of Marks and Photo copy of Answer Scripts may be followed strictly. The application format for re-addition of marks and photo copy of answer script has already been available in UUeMS portal front page.

GUIDELINES FOR RE-ADDITION OF MARKS AND PHOTOCOPY OF ANSWER SCRIPTS:

- 22.1 A candidate desiring for re-addition of marks/photocopy of answer scripts may apply for the same in the prescribed application form available in the college concerned with applications fees as applicable for re-addition of marks for paper and for photo copies of answer scripts per paper within 15 days from the date of publication of the result. Here publication means the date on which the result of the particular candidate has actually been published.
- 22.2 All the Principals of the colleges are to provide prescribed application form of the University to the students of their college downloading from the website (UUeMS Portal) of the University and receive the said application dully filled by the candidate with the prescribed fee within 15 days from the date of publication of the result, a list of applicants specifying Sl.No./Roll No./Subject-Paper/Name of the valuation Zone for re-addition/rechecking of marks or obtaining photo copies of answer scripts must be prepared valuation Zone/College wise and the same list to be send to the Controller of Examinations along with the applicant fees received from the student as demand draft made in favor of the Comptroller of Finance or through electronic transfer (as applicable) within five days from the last date of receiving such applications.
- 22.3 All the Zone Supervisor of the concerned valuation Zone Colleges are required to keep all the valued answer scripts of their zone for four months with them from the date of publication of the concerned result and accept all the applications in prescribed forms for supply of photo copies/re-addition of marks the concerned section of the University. They must supply of photo copies/re-addition of marks and reply verifying the valued answer scripts by the zone supervisor of their Colleges/valuation centre to the Controller of Examinations for compliance to the Principal of the concerned College within two months after the receipt of application.

P.T.O.

- 22.4 All the Zone Supervisors will be provided 60% of amount as advance received from the students. Any discrepancies detected during the re-addition of marks are to be brought to the notice of the Controller of Examinations for revision of marks at University level. After completion of four months from the date of publication of the result, all the valued answer scripts/list of application forms for re-addition of marks/obtaining photo copies of answer scripts/bills vouchers thereof/balance amount to be submitted to the University. (Balance amount to be deposited as bank Draft in favour of the Comptroller of Finance, of the Universities or transferred to his account through e-transaction).

No student shall be entertained for any enquiry pertaining to the above process at the University level.

Any contingency/question arising out the Regulation or not covered under the above Regulation shall be referred to the Controller of examinations and decision shall be taken under approval of the Vice-Chancellor.

Memo No.EC-II/III/
Copy to:

7597(282)
/2023

Controller of Examinations

Date: 10/04/2023

1. The Principals of all +3 Degree Colleges affiliated under Utkal University;
 2. The Director, DDCE, Utkal University;
 3. The Software Consultant, UUeMS, DDCE, Utkal University;
- for information and necessary action.

Controller of Examinations